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Estd: 2006
244111
Website: www.gdcuri.ac.in, uri-college@jkgov.in
9419400726
E-mail: uricollege@gmail.com
244111
GSTIN: 01AMRG13567B1DK

Office of the Principal

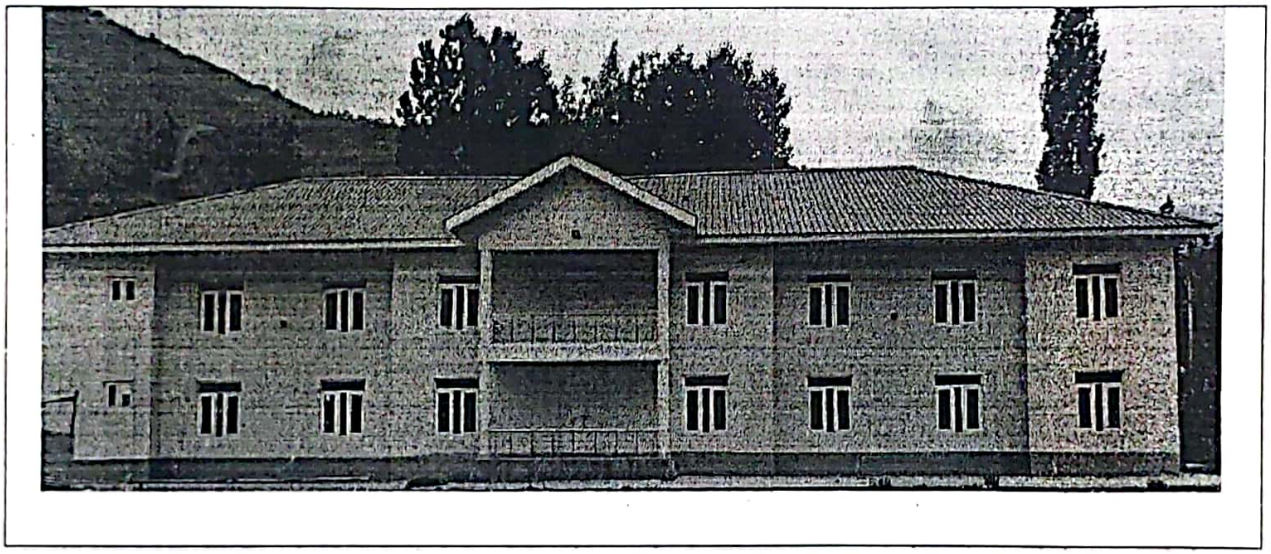
گورنمنٹ ڈگری کالج اوڑی بارہمولہ

Phone No.: 01956-
Mobile No.:
Fax No.: 01956-
AISHE Code: C-21413

GOVT. DEGREE COLLEGE, URI
District Baramulla, Jammu & Kashmir
NAAC ACCREDITED "B"

No: GDCU/ Dated:

CODE OF CONDUCT 2025
INSTITUTIONAL BYLAWS
HOSTEL
GOVERNMENT DEGREE COLLEGE URI



MAY 2025

Hostel: Govt. Degree College Uri
Authored by: Dr. Navshad Ahmad Wani
(Convener College Development Committee)

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Government Degree College Uri Hostel Rules and Regulations

(Effective from Academic Session 2025-26)

These rules and regulations are formulated to ensure a safe, conducive, and disciplined environment for all residents of the Government Degree College Uri Hostels (Boys'). Adherence to these bylaws is mandatory for all residents. Violation of any rule may lead to disciplinary action, including fines, suspension, or expulsion from the hostel and/or college.

1. Admission and Allotment

- Eligibility: Admission to the hostel is open to bonafide students of GDC Uri. Preference may be given to students from remote areas or those with specific needs, as per college policy.
- Application: Students seeking hostel accommodation must submit a duly filled application form along with all required documents (e.g., academic transcripts, medical certificate, parental consent, identification proofs, local guardian details).
- Selection: Hostel admission is granted based on merit, distance from residence, and availability of seats, as determined by the Hostel Committee.
- Allotment: Rooms will be allotted by the Hostel Warden/Superintendent. Students are not permitted to change rooms without prior written permission.
- Duration of Stay: Hostel accommodation is generally granted for one academic year and is subject to renewal based on academic performance, good conduct, and payment of dues. Continuation in the hostel for subsequent academic years cannot be claimed as a matter of right.
- Vacation: Residents must vacate their rooms within a specified period after their annual examinations or at the end of the academic session, as notified by the Warden. All belongings must be removed, and the room, furniture, and other articles must be handed over in good condition.

2. Financial Regulations

- Hostel Fees: All hostel fees applicable (admission, rent, electricity, water, maintenance, etc.) and mess charges must be paid by the stipulated due dates.
- Security Deposit/Caution Money: A refundable security deposit, as prescribed by the college, must be paid at the time of admission. This deposit is refundable upon vacating the hostel, after deducting any dues or charges for damages.
- Mess Charges: Joining the hostel mess is generally compulsory for all residents. Mess charges must be paid in advance by the prescribed date each month. Fines will be imposed for late payments.
- Damages: Residents are responsible for any damage caused to hostel property, furniture, or fittings in their rooms or common areas. The cost of repair or replacement, along with a penalty, will be recovered from the concerned residents or from the collective security deposit if individual responsibility cannot be ascertained.

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3. Discipline and Conduct

- General Decorum: Residents must maintain decorum, discipline, and a peaceful environment within the hostel and on college premises. Loud talking, shouting, or any other noise that disturbs other residents is prohibited.
- Ragging: Ragging in any form is strictly prohibited and is a cognizable offense. Any student found indulging in ragging will face severe disciplinary action, including immediate expulsion from the hostel and college, and legal proceedings as per anti-ragging laws.
- Attendance and Curfew:
    - Residents must adhere to the prescribed entry and exit timings for the hostel gates.
    - Daily attendance/biometric check-in may be mandatory at specified times (e.g., morning and evening).
    - Unauthorized absence from the hostel, especially overnight, is strictly prohibited. Prior written permission from the Warden/Superintendent is required for any leave exceeding a few hours.
    - Parents/guardians must provide a written request for extended leave.
- **Visitors:**
    - Visitors are allowed only in the designated common areas/waiting rooms during specified visiting hours.
    - No visitors, including family members, are permitted in the residential rooms.
    - Overnight stay of guests is strictly prohibited.
    - Female visitors are not allowed in the Boys' Hostel, beyond the reception/common area. ***In current case if the existing hostel is designated as "girls" hostel then this clause is applicable otherwise vice versa.***
- **Prohibited Activities:**
    - Substance Abuse: Consumption, possession, or dealing of alcohol, tobacco, narcotics, or any other intoxicating substances is strictly prohibited within the hostel premises. Violators will face immediate expulsion and legal action.
    - Weapons: Keeping any kind of weapon, firearm, or sharp object is strictly prohibited.
    - Gambling/Playing Cards: Any form of gambling or playing cards for money is strictly prohibited.
    - Political/Religious Activities: Organizing or participating in any unauthorized political, religious, or sectarian activities within the hostel premises is forbidden.
    - Defacement: Defacing walls, furniture, or any hostel property with names, posters, slogans, or graffiti is not allowed.
    - Cooking: Cooking in hostel rooms using electric heaters, induction plates, or any other appliance is strictly prohibited.
    - Electrical Appliances: Use of high-wattage electrical appliances like room heaters, electric irons, etc., is generally prohibited to prevent overloading and fire hazards. Only authorized low-wattage appliances (e.g., mobile chargers, laptops) are permitted.
    - Parties/Functions: Unauthorized parties, campfires, or loud celebrations within the hostel premises are strictly prohibited. Formal functions may be permitted with prior written approval from the Warden and college authorities, with specified timings and conditions.
- Dress Code: Residents are expected to maintain a decent dress code, especially in common areas, dining hall, and when meeting visitors.

4. Room and Personal Belongings

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- Maintenance: Residents are responsible for keeping their rooms, surroundings, and common areas neat, clean, and hygienic. Regular inspections will be carried out by hostel authorities.
- Furniture and Fittings: Residents must take proper care of the furniture and fittings provided in their rooms. Any damage must be reported immediately to the Warden.
- Security: Residents are advised not to keep large amounts of cash, expensive jewellery, or valuable items in their rooms. The college/hostel administration will not be responsible for any loss or theft of personal belongings.
- Lights & Fans: Residents must switch off lights, fans, and other electrical appliances when leaving their rooms to conserve energy.
- No Interchanging Rooms: Students are not allowed to interchange rooms or beds without prior written permission from the Warden.

5. Mess Rules

- Timings: Food will be served only in the designated dining hall during specified timings (Breakfast, Lunch, Dinner).
- Attendance: Residents are expected to mark their attendance in the mess register during meal times.
- Hygiene: Residents must maintain proper hygiene in the dining hall.
- No Food in Rooms: Taking food from the dining hall to rooms is generally not permitted, except for sick residents with prior permission from the Warden.
- Waste Management: Wastage of food and water is strictly discouraged.
- Mess Committee: The mess may be run by a committee comprising residents under the supervision of the Warden, ensuring quality and adherence to norms.

6. Health and Safety

- Medical Emergencies: In case of medical emergencies, the Warden/Superintendent must be informed immediately. Necessary first-aid will be provided, and arrangements will be made for medical attention.
- Illness: Residents suffering from infectious diseases must inform the Warden and may be required to isolate or make alternative arrangements as advised by a medical professional.
- Fire Safety: Residents must be aware of fire safety procedures and emergency exits. Tampering with fire safety equipment is strictly prohibited.
- Reporting Incidents: Any untoward incident, suspicious activity, or breach of discipline must be immediately reported to the Warden/Superintendent.

7. Leave Rules

- Leave Application: Residents requiring leave from the hostel for more than a few hours must submit a written leave application to the Warden/Superintendent, specifying the reason, destination, and duration of leave.
- Parental Consent: For extended leave, written consent from parents/guardians may be required.
- Sign-Out/Sign-In: Residents must duly sign the Movement Register/Out-Pass register when leaving and returning to the hostel.

8. General Provisions

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- Hostel Management: The Hostel Warden/Superintendent, assisted by hostel staff and potentially a student committee, is responsible for the overall management and administration of the hostel.
- Inspection: Hostel rooms and common areas are subject to inspection by the Warden/Superintendent or authorized college authorities at any time.
- Notices: All notices displayed on the hostel notice board or communicated via official channels (e.g., WhatsApp groups, email) are deemed to have been read by all residents. Ignorance of rules will not be an excuse.
- Redressal: Residents with grievances should approach the Warden/Superintendent.
- Amendment of Rules: The college administration reserves the right to amend, modify, or add to these rules and regulations as deemed necessary for the smooth functioning and well-being of the hostel.

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